

MILCOMBE PARISH COUNCIL

TUESDAY 7 JULY 2020

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

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29 June 2020

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Tuesday 7 July 2020 at 8.00pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Hugo Brown, Mike Kerford-Byrnes and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

To enable you to attend the meeting, a link to Zoom will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the open forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.10pm
4. **Minutes** - To approve the minutes of the meeting held on 26 May 2020. **(Attached)**
8.10pm – 8.15pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 26 May 2020.
8.15pm – 8.20pm
6. **Chairman's Announcements**
 - Community Support Group**8.20pm – 8.25pm**

7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8.25pm – 8.35pm
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8.35pm – 8.45pm
9. **Village Matters**
 - i) Village Organisations – To receive reports from the Chairmen of village organisations.
 - ii) Play Area – To discuss:
 - the proposals for new play equipment in the village play area; and
 - opening up the existing play area following the Covid-19 Pandemic.
 - iii) Grit Bin at Dovecote Close – To discuss a new grit bin for Dovecote Close.
8.45pm – 8.55pm
10. **Planning**
 - i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
8.55pm – 9.05pm
11. **Parish Council Matters**
 - i) Vacancy – To consider any applications for co-option onto the Parish Council.
9.05pm – 9.10pm
12. **Finance**
 - i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
 - ii) Parish Council Bank Accounts – To discuss changing the Parish Council bank accounts to Unity Bank to allow for on-line banking.
 - iii) Statement of Internal Control 2019/2020 – To approve the Statement of Internal Control 2019/2020. **(Report to follow)**
 - iv) Review of the Effectiveness of the Internal Audit 2019/2020 – To approve the Review of the Effectiveness of the Internal Audit 2019/2020. **(Report to follow)**
9.10pm – 9.20pm
13. **Correspondence** - Items of correspondence will be circulated to members.
9.20pm
14. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe unless stated otherwise:
 - Tuesday 1 September 2020
 - Tuesday 3 November 2020**9.20pm**

15. Items for the Next Agenda
9.20pm